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USDA - Forest Service

CONTRACT DAILY DIARY

(Reference FSH 6309.11)

1. FOREST: Clearwater NF
2. CONTRACT NO.: 52-0276-3-16
3. PROJECT: Cycle 16 WP Test Planting
4. CONTRACTOR: Universal Forestry
5. CONTRACTOR REPRESENTATIVE ON SITE: Francisco Perez
6. GOVERNMENT OFFICIALS ON SITE: Mark Klinke, Seasonal Employees

7. DATE	8. DAY OF WEEK	9. TIME ARRIVED	10. TIME DEPARTED	11. WEATHER
5/24/2003	Saturday	0830	1410	Sunny, Hot

12. TEMPERATURE °F. Min. / Max.	13. GROUND CONDITION	14. CONTRACT TIME	15. DAYS USED	16. COMPLETION DATE
	Moist			

17. TIME USED (%)	18. WORK COMPLETED (%)	19. WORK ON SCHEDULE	20. CONTRACTOR'S WORK - (X Appropriate Box)
		☒ YES ☐ NO	☒ Acceptable ☐ Unacceptable - *Explain in narrative*

21. CHANGE ORDERS/AMENDMENTS ISSUED

22. WORK ORDERS ISSUED *(Include SUSPEND/RESUME)*

23. MATERIALS FURNISHED TO JOB SITE *(Furnished By: G-Govt.; C-Cont.; S-Subcont.)*		24. LIST EQUIPMENT ON SITE *(Furnished by G-Govt.; C-Cont.; S-Subcont.)* Type	Contract Item Number and Location of Use	Hours Used	
G Approx. 570 5-0 WP trees		C	Planting Shovels		

25. LIST CONTRACT PAYMENTS, REPORTS, CORRESPONDENCE, ETC.

Item	Prep	Submit

26. WORKERS ON SITE

Classification	Number PRIME	Number SUB
1 foreman, 5 tree planters	X	

27. GOVERNMENT PROVIDED SERVICES ADEQUATELY AND TIMELY
☒ YES ☐ NO - Explain in narrative

28. NARRATIVE REPORT

Met Francisco at Kelly at 0700 and traveled to the Laundry Ridge Test site arriving at 0830. Francisco had 5 planters with him today. I told Francisco that it was OK if all of them planted, but I wanted him to oversee the crew instead of planting. I said it would be OK to help with digging holes for the other planters, but I wanted him to be checking his crew. He said that was OK. I had Francisco go over where the root collar/groundline was on these 5-0 WP and the proper depth that they should be planted at. Francisco worked the crew straight thru lunch and finished planting out the trees at 1410. It was a sunny, hot day and the crew was dragging near the end. I dug up a tree on a planter after observing him dig his hole which did not appear to be too deep. The root was not "J"ed, but it was "L"ed in the bottom of the hole. I told Francisco that even though it was hot and the guys appeared tired that they still needed to dig deep holes to accommodate the 14" roots. Francisco got on the crew and they finished out the day OK. I told Francisco that the Tree delivery for Rep. 3 would be next Tuesday 5/27 and we would plant next Wed (5/28) and Thurs (5/29) to finish up the test. He said he would like to meet at the Work Center at 0700 Wednesday morning.

29. SIGNATURE	30. TITLE	31. ADDTL SPACE NEEDED ☐
Mark Klinke	COR	*(continued on 6300-21)*

Distribution: Original - CO *(weekly)*; COR, SO, PROJ ENG
Previous editions of this form are obsolete.

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